

## Ian Sayer & Co

### Environmental Policy

As a firm we act as Quantity Surveyors, Employer's Agents, Health & Safety and Planning Supervisors, and EcoHomes Assessors, for a body of clients providing largely social housing in the public sector. We believe that all members of the community benefit from improvements to our shared environment and that our actions today will affect the global environment of the future. We therefore need to look beyond the 'here and now'. We recognise that our operations have an impact on the environment both through our direct operations and the schemes which we manage. Consequently we wish to minimise this impact, by promoting and implementing the practices of sustainable development through our work, and minimise environmental impacts of our office work.

The policy of the Partnership is to;

1. Ensure that we meet the requirements of regulations relating to the environment.
2. Improve understanding about the environment.
3. Raise aspirations by making staff more environmentally aware.
4. Encourage staff to strive to improve the built environment.
5. Promote the role of individuals in seeking to protect and conserve the Earth's environments and resources.

Above all, acting in accordance with this policy should allow us to practice what we preach.

Our aims within the company are as follows;

#### **Management**

- Develop successful partnerships, whilst also disseminating sustainable practises.
- Work with contractors and subcontractors to develop sustainable relationships and working practises.
- Appreciate the environmental costs and benefits to certain design and construction methods, and encourage best practise within the budgetary confines.
- Enhance the local environments of all projects we are involved in.
- Ensure community involvement in the development and regeneration of their local area.

#### **Resource Consumption**

- We recognise that it is our responsibility to minimise resource consumption (such as energy) wherever possible.
- Actively encourage efficient use of natural resources both within the practise, and on projects with which we are involved.
- We are aiming for more than 50% of our office paper to be from recycled sources by the end of 2006.
- We also aim to use only rechargeable batteries in office equipment.
- We will continue to identify areas for improvement and invest in improved energy efficiency products.

## **Waste**

- We aim to minimise waste, (time, cost and material), promoting efficiency and encouraging recycling of available resources.
- We have started a white paper recycling scheme within the office and endeavour to recycle as much waste as possible, whilst also minimising the amount of waste produced initially, by using computer networks, telephones, and email systems to reduce paper trails.
- We ensure that all printer cartridges are recycled, resulting in no leaks of toxic ink into landfills.

## **Training Personnel**

- Provide safe and healthy work places for all our employees
- Provide ongoing opportunities for development of our employees
- Provide the required CPD hours for relevant members of staff as stipulated by RICS
- Undertake Energy Management training from the Carbon Trust to help us reduce energy spend, and achieve best practice.

## **Transportation**

- We operate mainly within London, which has a highly efficient public transport system. We encourage all employees to use this, whenever possible.
- We encourage cycling by the provision of shower facilities and secure storage space for cycles.
- Fuel consumption and mileage is monitored for each vehicle.

The policy will be enabled through development of three strands of action

1. Understanding – Identification, development, and co-ordination of project specific environmental themes.
2. Through care and improvement of the built environment – Involvement in management of our practice and our involvement in the building process. This will be achieved through environmental awareness, training, and guidance.
3. Through promotion of greater environmental awareness - Promotion of, and education about, wider environmental concerns - like resource management, recycling, sustainable development and combating pollution – and the way in which local action can contribute to global environmental improvement.

We ensure that this policy will be implemented at all levels within the practice, and the policy reviewed and updated regularly. Hard copies shall be distributed to all employees, and is available on our local network to all.

Alistair Russell  
Senior Partner, Ian Sayer & Co